

**Rohrerstown Elementary School PTO**  
**Meeting Agenda**  
**Monday, November 7, 2022**  
**6:30 PM**

Meeting ID: 822 0972 7693  
Passcode: 337716

- I. Welcome and Greeting: Heather Harris
- II. Secretary's Report: Meredith Baxter
  - a. September minutes approved and posted on the website
  - b. RES PTO page is up to date
- III. President's Report: Heather Harris
  - a. Thank you for changing the front sign
  - b. 11/17 "Friendsgiving" request from Carrie Wilson – looking for donations from parents. Heather will create a Sign Up Genius to be shared on the 5 PM email.
- IV. Treasurer's Report: Laura Bender
  - a. Pie sale was not as successful as prior years. There were 432 pies sold in 2021 compared to 246 in 2022.
  - b. \$120 sales from Dream Dinners, \$32 from Barnstormers and \$21 from Amazon Smile. \$4700 spent to date this year.
- V. Principal's Report: Kathy Swantner
  - a. Liability insurance for food trucks required by 11/8.
  - b. Concern around entering evening events into FMX.
  - c. Conducting every mini-meetings for 15 minutes by grade level – recognizing good behavior and addressing any behavior concerns.
  - d. Unity Days have been popular with students.
- VI. Teacher's Report: Donna Mikus, Judy Noonan
  - a. Thank for parent conference dinner and mailbox gifts
  - b. Thank you for classroom funds
- VII. SPAC: Heather Harris
  - a. Not taking place this year
- VIII. Past Events:
  - a. Parent Teacher Conference Dinner – see above teacher's report thank you.
- IX. Upcoming Events:
  - a. Family Fun Night – 11/9
    - Three food trucks plus musician
    - Book fair opens at 5:30; requesting food trucks to arrive at that time so we can benefit from longer time for portion of sales
    - Set up cafeteria tables in the back with folding chairs in front for concert
  - b. Scholastic Book Fair – 11/7 – 11/11
    - Open volunteer spots but will be filled by chairs

- c. Castle Roller Skating – 1/28
    - \$500 expense to PTO, not fundraising opportunity
  - d. VIP Dance
    - Not yet on calendar
    - Christine Thomas interested in helping; additional eight people offered help on Google form
    - Heather can review materials from most recent notes and share with Christine; Kathy also has extensive set up notes
    - 2/24 suggested as a possible date and Christine will reach out to volunteers
  - e. Fun Fest
    - 2022 chairs are willing to help again in 2023, date needed
    - Friday 5/19 is all district field day (6<sup>th</sup> graders only) may impact number of volunteers
    - Friday 5/12 will be date; date does overlap with Landisville Fun Fest
- X. Fundraisers: Heather Harris
- a. Upcoming:
    - Oregon Dairy pie sale
  - b. Ongoing:
    - Spirit Wear
    - Dream Dinners
    - Dutch Wonderland
    - Barnstormers
- XI. 2022 – 2023 PTO Volunteers
- a. Monthly teacher thank you status – looking for volunteers for April and May
  - b. Homeroom parents – all but three classes have room parents; class specific emails can be sent on behalf of the teachers to help find volunteers. Kathy can send the emails reinforcing the commitment is only for a few events each year and often classrooms work together on events.
  - c. Open positions – someone expressed interest in vice president; Heather will reach out directly
- XII. Attendance:
- a. Heather Harris
  - b. Meredith Baxter
  - c. Laura Bender
  - d. Kelly Miller
  - e. Christine Thomas
  - f. Kathy Swantner
  - g. Judy Noonan
  - h. Donna Mikus

**Thank you for your attendance!**